



Work Profile

AUSTRIA 2020-2021

1. Work Placement in Austria

Austria was for many years a hosting school exchange organization due to the strict Austrian Foreign Law. During many years Austria only received exchanges under 18 years old who went to school and lived in host families. There was neither visa for volunteers wanting to come to Austria nor any possibility to receive youngsters older than 18 years old.

Thanks to the hard work of many staff members and returnees from Grenzenlos, we were able to get a visa for volunteers. Still, the process is very difficult, and we have many volunteers (especially from Africa) which unfortunately have gotten their visa denied. Unfortunately, due to our very conservative right-wing government the visa situation in Austria has gotten worst. It is very important that the we conduct a program with very few issues, so that the government can even begin to support our work. Your cooperation as a participant is of outmost importance.

2. What are example projects?

The projects you see below are the so-called example projects, as they represent the type of projects, we will be offering next summer or winter. They are existing projects, which illustrate the typical projects we offer, their structure, and the daily activities expected from the volunteers. This could mean though that you get assigned to another project which is similar to one of the example projects.



If you would like to come to Austria and make voluntary work, you will be mostly allocated in a “children’s project” or a school project. Please look at the project examples and choose one that interests you the most (please fill the project form attached). According to your wishes, we will try to find a placement in that project or in a SIMILAR PROJECT.

3. Location of the projects

Most of our projects are in small cities or suburban towns, usually in Lower Austria and the surroundings of Vienna. In this sense, it is very important for you to understand you might not be allocated in a big city BUT in a small town or even in very little RURAL AREAS. If you are used to having noise and people around, then consider this: “If you come to make an exchange here, you will have a one of a kind experiences by living a small town life in a beautiful country”. However, most of the places we offer are close to bigger towns or cities.

4. Accommodation

As mentioned in the National Profile, the host projects are usually the ones that provide the accommodation for the volunteers ... so PLEASE be prepared to live in an accommodation provided by them like: host families, accommodation inside the project, accommodation close to the project, or in an independent accommodation.

5. Your work

Most of the projects will expect from you to be open-minded, motivated and interested in the work they provide in the project. They expect from you as well willingness to learn and confidence to ask when you do not know or whenever you do not understand something. Creativity and self-initiative are two great factors that will guarantee a rich learning experience. We recommend you try them, try to be creativity and self-initiative because it would be tedious, monotonous, and bored if you just follow a Schedule without your lust and input. Don’t be scared to ask for and to propose activities, we know that they are waiting for your Creativity.

IMPORTANT: not every day will be “full of new experiences” and not every task will as exciting as the last. **ROUTINE WORK** like helping cleaning, preparing food for the children or clients, and helping with the organization of events, are extremely important tasks, which will improve your skills and will help the project to run smoothly. You will be from time to time or on a regular basis, in charge of this kind of tasks so be prepared to do this type of work! If you have never cooked or even grabbed a mop before, well it’s time for you to start practicing.

**VOLUNTARY WORK PLACEMENT FORM**

NAME OF THE PROJECT	ERDENKIND KREMS MONTESSORIHAUS
LOCATION OF THE PROJECT	<p>Krems an der Donau is the prettiest of the larger towns on the Danube and marks the beginning of the Wachau. It has a small university and some good eating and drinking places. Krems offers a very attractive historical aspect too. It rests on the northern bank of the Danube, surrounded by terraced vineyards, and has been a centre of the wine trade for most of its history.</p> <p>Read more: http://www.lonelyplanet.com/austria/the-danube-valley/krems-an-der-donau#ixzz2JTz8d1AK</p>
ADDRESS	3500 Krems, Missongasse 8
COUNTRY	Austria
PHONE/FAX	0676 4537766
EMAIL	office@montessorihaus-krems.at
CONTACT PERSON	Elizabeth Steiner
THEME OR TYPE OF PROJECT	Education/Children
AIMS OF THE PROJECT	<p>We are a private organized childcare institution and we take care of children at the age of one year till they start school. We want to provide a comfortable and safe environment for our kids on the pedagogic concept of Maria Montessori and Emmi Pikler.</p> <p>Dr. Maria Montessori called her daycare centre for children in Rome "casa dei bambini" - The Children's House. She had observed that children learn best in a homelike social environment with appropriate materials, which support each individual's unique development. She maintained that children are respected different from adults and like individuals</p>



	<p>who are different from one another, that they educate themselves through purposeful activity and absorb and learn spontaneously from their environment, which includes people as well as materials.</p>
PROJECT'S ACTIVITIES	<p>We look for a nice male or female volunteer, who loves to be with little children and wants to help us to make every day enjoyable. We expect your enthusiasm, your input and ideas. The main idea is to have a person from another country and to let children learn about this country, culture and language by his/her daily presence. The project of the volunteer will consist of introducing different aspects of his /her culture into the leisure time program of the children and to give an extra helping hand.</p> <p>The kids arrive between 7 and 8.30 a.m. In the morning time they can stay with their friends or start working with the offered Montessori material or move and play in our gymnastic room.</p> <p>At 9 a.m. we eat together a small snack: fruit or vegetables, bread with butter, and if somebody celebrates his birthday, we eat a birthday cake. After eating all kids bring their plates to the kitchen and wash their hands. At 10 a.m. we start with our morning circle, we sing songs, do fingerplays, check who is present and who is ill or on holiday.</p> <p>Then each child can choose, if it wants to work in the Montessori room or do a creative work with one of our pedagogues or to practice gymnastics with some Pikler instruments. Two instructors are looking for max. 12 kids and help them whenever needed. Every day we go in our private garden and the kids can play and enjoy fresh air (also in winter!) At 11.30 am we eat our fresh cooked lunch and from 12 to 2 pm the kids can sleep, relax or do more silent activities. Starting from 2 to 4 pm, the parents can pick up their children.</p>
VOLUNTEER'S REQUIREMENTS	<p>They will like to host a Spanish and English native speakers. The intern should be motivated to work with children, be able to work independent and to bring Enthusiasm and motivation to the project. Creativity, being spontaneous, or to have a musical sense is more than welcome.</p> <p>As we run the school and the kindergarten</p>



	environmentally friendly you should be open or have an ecological attitude.
NUMBER OF ICYE VOLUNTEERS TO BE HOSTED IN PROJECT	2 Volunteers
HOST SITUATION	Host Family (May also be in a Rural Area)



NAME OF THE PROJECT	MONTESSORI KINDERGRUPPE MÄRCHENMOND
LOCATION OF THE PROJECT	Vienna, Austria's capital, lies in the country's east on the Danube River. Its artistic and intellectual legacy was shaped by residents including Mozart, Beethoven and Sigmund Freud. The city is also known for its Imperial palaces, including Schönbrunn, the Habsburgs' summer residence. More info: http://www.lonelyplanet.com/austria/vienna/introduction
ADDRESS	Ullmannstraße 10/1, 1150 Wien
COUNTRY	Austria
PHONE/FAX	06801118308
EMAIL	info@märchenmond.at
CONTACT PERSON	Regina Pekel
THEME OR TYPE OF PROJECT	Education/Children
AIMS OF THE PROJECT	We are a private Montessori Children's Group with an integrated forest educational theory; in the group we have 14 children, between ages of 18 months and 6 years, 2 Montessori pedagogues and a dog. Our goal is to raise the children entrusted to us in a family-like, loving atmosphere and to support them. We base our education on the teachings of Maria



	<p>Montessori; Maria was born in Italy in 1870. She was a great philosopher, scientist, pediatrician and a reforming pedagogue.</p> <p>Maria developed the theory that children have a natural desire to learn. Based on this, she made the principle of her teachings to be “Help me to do it myself”. Many Montessori institutions are internationally led.</p> <p>Forest educational theory – we spend one day a week in the forest with the children. There, they get to know the animals, trees and plants. They build structures for the animals and explore nature.</p>
<p>PROJECT’S ACTIVITIES</p>	<p>7:30am- Children arrive. Some kids will choose Montessori materials to work with; others help with preparing breakfast or pick up a book.</p> <p>9am- All of the children have arrived. We eat breakfast together.</p> <p>9:30am- Morning circle- we greet each other, talk about the day ahead, sing songs and play games.</p> <p>10am- We go to the park or continue working on projects.</p> <p>11am - Cooking and quiet exercises.</p> <p>11:30am - We have lunch, the little ones are swaddled and put to bed, then we clean up.</p> <p>1pm- The older children work with materials for language development and mathematics.</p> <p>2:30pm- The little ones wake up. We eat snack.</p> <p>3pm- We’re at the park or the children play freely.</p>
<p>VOLUNTEER’S REQUIREMENTS</p>	<p>We are looking for Spanish native speakers. Volunteers should be motivated, creative, enjoy working with small children, being friendly with the kids, the animals and the environment, punctual, reliable and interested in arts and music.</p> <p>The main task is to support the pedagogues, work with the children, help with cleaning, cooking and give support during trips</p>
<p>NUMBER OF ICYE VOLUNTEERS TO BE HOSTED IN PROJECT</p>	<p>1</p>
<p>HOST SITUATION</p>	<p>Volunteer will have their own room at the host family home. There will be 2 friendly dogs. We’d appreciate it if the intern would be willing to assist with household chores. The accommodation is near The Imperial Castle of Schönbrunn, The Zoo Vienna, a variety of parks and museums.</p>



NAME OF THE PROJECT	ST. MARTIN HOME FOR DISABLED
LOCATION	<p>Klosterneuburg is a small town near Vienna. Within 30 minutes, the city centre of Vienna is reachable by Public transportation.</p> <p>Klosterneuburg is an old town with an impressive monastery, beautifully located at the Danube river. It offers a nice community living to its inhabitants and is surrounded by the Vienna Woods (Wienerwald), which offers great opportunities for hiking, walking and other outdoor activities. On the other hand, Vienna's city life is near as well, and offers a broad spectrum of cultural activities and a lively night-life.</p>
ADDRESS	A – 3400 Klosterneuburg, Albrechtstrasse103 (Martinstrasse 42)
COUNTRY	Austria
PHONE/FAX	(+43) 0676 9451600
EMAIL	wg.st.martin@aon.at
CONTACT PERSON	-
THEME OR TYPE OF PROJECT	Disabled
AIMS OF THE PROJECT	<p>The organisation provides care and assistance to 25 adults with multiple disabilities.</p> <p>http://www.st-martin.or.at/show_3900.aspx?menu=3004</p>
PROJECT'S ACTIVITIES	<p>St. Martin has two living groups/communities and several practice rooms, where the clients work during the day. They offer the clients housing, (re)integration in the surrounding society, leisure time activities and a workplace through training in our work shops.</p>
VOLUNTEER'S REQUIREMENTS/SKILLS	<p>There are no special requirements. A volunteer/intern should be in general interested and enjoy working with disabled people of different ages. Reliability is also important when working the clients from St. Martin. No previous working skills or experience is required.</p>
VOLUNTEER'S TASKS	<p>The volunteer will support the staff and the clients with the daily program. In the main he/she will help them when they take meals, to dress themselves, accompany them to work, which is two streets away from the residential home, going for a walk, playing games, taking trips, doing some gardening, practicing sports, going shopping.</p> <p>The volunteer will participate in the regular team</p>



	meetings as well. He or she should work for about 30-35 hours per week and is entitled to two days of holiday of every month.
NUMBER OF ICYE VOLUNTEERS TO BE HOSTED IN PROJECT	2 Volunteer (each 6 months)
HOST SITUATION	The volunteer will live at the project. It is important to know however, that the rooms are non-smoking rooms (because of the fire alarm in our house) and that it is necessary that guests are registered with the project leader. All meals are provided at the project, together with the clients and the staff. Special food arrangements (vegetarian, etc) are possible as well.



NAME OF THE PROJECT	WALDKINDERGRUPPE WALDFEXXX KREMS-EGELSEE
LOCATION OF THE PROJECT	Egelsee is part of the city of Krems an der Donau. Krems is the prettiest of the larger towns on the Danube and marks the beginning of the Wachau, which was inscribed in the UNESCO List of World Heritage sites in 2000, in recognition of its architectural and agricultural history. It has a small university, some good places to eat and drink and an attractive pedestrian area in the historical centre of the city. Krems rests on the northern bank of the Danube, surrounded by terraced vineyards, and has been a centre of the wine trade for most of its history.
ADDRESS	3500 Krems, Schulstraße 39
COUNTRY	Austria
PHONE/FAX	+43 650 4541248
EMAIL	waldfexxx@gmail.com
CONTACT PERSON	Laurenz Garschall
THEME OR TYPE OF PROJECT	Education/Children
AIMS OF THE PROJECT	Waldfexxx is a private organized childcare institution and offers a special form of kindergarden in a wooden area near Krems/Donau/Lower Austria. The children are exclusively in open nature, no matter





	<p>what the weather is like. There is a tipi situated in the centre of the area that serves as premises of the “kindergarden”. We were the first in Lower Austria to find such a special institution. The focus lies on fulfilling the individual and personal plan of inner development of the child based on self-determined and active learning processes.</p> <p>Free play is an important part of everyday life in Waldfexxx as playing is important for the child’s development. Children learn the social rules of living together, gain knowledge by experience and thus become smarter with each playing sequence. Playing provides the ideal background for the child to develop its personality and its abilities. Playing is important for the wellbeing and the psychological balance as it enables children to repeat what they have already learned and thus can add to the depth of their experiences.</p> <p>Another focus in the Waldfexxx kindergarten lies on motion. Motion is the starting point of any further learning experience. As the children choose their personal form of motion the learning experience takes place almost “on the side”.</p> <p>As nature changes constantly, the area in which we stay on a daily basis remains the same. This ensures the feeling of safety that the children need in order to follow their needs and learning processes. In addition, the children can perceive and experience the changes nature is going through in the course of the year, and these processes of living and dying form part of their inner experience as a matter of course. The child perceives itself as part of a bigger entity.</p>	
PROJECT’S ACTIVITIES	<p>The children are aged between 3 and 7 years and a pedagogical team of three persons is there to accompany them throughout the mornings. It is important to us that there is at least one male team member. About 39 kids take part in the program. Opening hours are 8:30 am – 12:30 pm. There is additional team time for the staff members of about 2 hours in the afternoons once a week.</p> <p>It is our goal to support the children in their activities and it is the role of the adults – according to Maria Montessori – to help the children to do things themselves. This would also be the main task of the volunteer. It is essential for the volunteer to</p>	



	<p>be ready to spend his/her time in nature every day no matter what the weather is like, as well as a special interest in the surrounding nature as well as the nature of the individual development plan of children.</p> <p>Photos of our activities: http://www.firecat.at/waldfexxx/index.php?menu=2&beitrag=&eid=134&sprache=0</p> <p>More: http://www.waldfexxx.at/</p>	
VOLUNTEER'S REQUIREMENTS	<p>We would like to host Spanish native speakers. The volunteer should be motivated to work with children, be able to work independent, like to be in nature in all kinds of weather and to bring Enthusiasm and motivation to the project.</p> <p>Creativity, being spontaneous, or to have a musical sense is more than welcome.</p> <p>As we run the school and the kindergarten environmentally friendly you should be open or have an ecological attitude.</p>	
NUMBER OF ICYE VOLUNTEERS TO BE HOSTED IN PROJECT	1 Volunteer	
HOST SITUATION	Host Family (May also be in a Rural Area)	



NAME OF THE PROJECT	KINDERGRUPPE GOLDKRÜMEL
LOCATION OF THE PROJECT	The children's group operates on a space of 100 m2. It is divided in two main rooms, one kitchen, sanitary facilities and one cloakroom.
ADDRESS	Schellhamnergasse 24/2 1160 Wien
COUNTRY	Austria
PHONE/FAX	0043699/11100489
EMAIL	kinderinitiative@gmx.at
CONTACT PERSON	Christina Heimer



THEME OR TYPE OF PROJECT	Working in a children's group
AIMS OF THE PROJECT	<ul style="list-style-type: none"> • Intercultural collaboration with children • Getting to know the work processes involved in a children's group
PROJECT'S ACTIVITIES	<ul style="list-style-type: none"> • Involved in daily life of organisation (children's group is open from 7:30 a.m. to 4:00 p.m.) • Supporting the pedagogical team in daily business • Supporting the children in their playtime or different individual projects • Supporting meal preparations, tidying up, participating in team meetings
VOLUNTEER'S REQUIREMENTS	<ul style="list-style-type: none"> • Capacity for teamwork • Motivation • Initiative-driven • Reflectiveness • Openness towards children
NUMBER OF ICYE VOLUNTEERS TO BE HOSTED IN PROJECT	1
HOST SITUATION	Host Family

NAME OF THE PROJECT	GALEMO MONTESSORI SCHOOL
LOCATION OF THE PROJECT	<p>"Galemo school" is situated very close to the station of Weidling in Klosterneuburg so that it is easy to reach by public transport and has a good linking from and to the centre of Vienna. Klosterneuburg is a small town near Vienna. Within 30 minutes, the city centre of Vienna is reachable by public transportation. Klosterneuburg is an old town with an impressive monastery, beautifully located at the Danube river. It offers a nice community living to its inhabitants and is surrounded by the Vienna Woods (Wienerwald), which offers great opportunities for hiking, walking and other outdoor activities. On the other hand, Vienna's city life is near as well, and offers a broad spectrum of cultural activities and a lively night life.</p>
ADDRESS	Aufeldgasse 27A, 3400 Klosterneuburg
COUNTRY	Austria



PHONE/FAX	+43 2243 219 47-0
EMAIL	office@galemo.at
CONTACT PERSON	Sabine Fiebig
THEME OR TYPE OF PROJECT	Education/Children from 6 to 15 y/o
AIMS OF THE PROJECT	<p>Our goal is to accompany kids on their path of becoming independent and to have a self-secure personality. They should be critical, responsible humans in their community and show their social competences, intellectual skills and creativity. It's a small private school, initiated and run by a parents association. http://www.galemo.at</p>
PROJECT'S ACTIVITIES	<p>The school accommodates around 70 pupils in three different levels: "Primaria" 1, "Primaria" 2 and "Sekundaria". In each level we have children of three different age-groups studying side by side. All levels have two classrooms, where the kids can learn according to special pedagogical principles found by Maria Montessori. Our teacher team consists of eight full time teachers and a few additional ones that offer some special classes.</p> <p>Meet the Team:</p> <p>http://www.galemo.at/paedagogik/paedagogisches-team</p> <p>School is from Monday to Friday and always starts at eight am. While the younger kids return home between 12 and 13 o'clock, "Sekundaria" has also classes in the afternoon until four P.M. from Tuesday to Thursday. On these days they prepare their own lunch.</p>
VOLUNTEER'S REQUIREMENTS	<p>We are looking for native speakers, creative, with initiative to do activities with the kids.</p> <p>Most importantly just speaking English with the children, playing with them and keeping them safe, while being together with them, helping to prepare snacks for the children, helping to keep the group tidy.</p>
NUMBER OF ICYE VOLUNTEERS TO BE HOSTED IN PROJECT	1
HOST SITUATION	Host Family (May also be in a Rural Area)



NAME OF THE PROJECT	„KINDERGRUPPE-JARDIN INFANTIL QUIJOTE“.
LOCATION	Vienna
ADDRESS	Große Neugasse 11, 1040 Wien (Vienna)
COUNTRY	Austria
PHONE/FAX/WEBPAGE	www.quijote.at +43 699 104 899 28
EMAIL	anmelden@quijote.at
CONTACT PERSON	Elisabeth Herrera Asencio +43 680 21 93 786
THEME OR TYPE OF PROJECT	Voluntary work in a nursery school: collaborating in educational work with of a group of young children.
AIMS OF THE PROJECT	Enhancing a mutual learning process in a bilingual and multicultural group by participating in a variety of tasks.
PROJECT'S ACTIVITIES & Tasks of the Volunteers	The volunteer will take part in the day-to-day routine of our nursery school, cooperating with our teachers. The main task is to support the teachers in their activities, for example receiving the children in the mornings, instructing them in diverse situations, telling them stories, helping them doing handicrafts, helping out during lunchtime, helping to clean tables after lunch, accompanying them to the playground or in excursions etc. The volunteer will also participate in team sessions and parents meetings.
VOLUNTEER'S REQUIREMENTS	The volunteer is asked to actively participate and getting involved with the children and our teachers, but also with the parents, as the nursery school is administered by the parents. We would like her/him to support our teachers by finding her/his place in our team and enriching it with her/his own personal



	skills. We are looking for an active, open-minded volunteer who is ready to adapt to a community in a multicultural environment.
NUMBER OF VOLUNTEERS TO BE HOSTED IN PROJECT	1
HOST SITUATION	<p>The volunteer will live with a host family in a single room. Bathroom, kitchen and living room are shared with the host parents and other host students. The house is situated in a quiet street with green surroundings (garden; possibly for cycling etc.) and close to public transport. Breakfast and dinner will be prepared by the host family. Wi-Fi available.</p> <p>Contact: Familie Mair, Schippergasse 18, 1210 Wien. Tel. +43 1-2944982 or +43 681 10866466 (Rosalinde Mair)</p>

NAME OF THE PROJECT	Verein Jukus (NGO) / Jugendzentrum ECHO (Project)
LOCATION OF THE PROJECT	Graz
ADDRESS	Annenstraße 39, 8020 Graz
COUNTRY	AUSTRIA
PHONE/FAX	Tel. +43 316 722865
EMAIL/ Homepage	www.jukus.at / ali@jukus.at, anna@jukus.at
CONTACT PERSON	Ali Özbas, Anna Ortner
THEME OR TYPE OF PROJECT	Youth, migration and culture
AIMS OF THE PROJECT	<p>“ECHO” is the name of our youth centre which provides support in discovering interests in potentials by offering various activities for free. Young people from the age of 11 until 18 years can come to the youth centre. Every week ECHO offers a “girls-only” –Thursday.</p>
PROJECT’S ACTIVITIES	<p>ECHO offers different activities:</p> <ul style="list-style-type: none"> • playing games like billiard, table football or board games • sports (football, table tennis, basketball) • a workshop, where bicycles are repaired and small handcraft-projects are carried out • creative space for drawing, painting and handicraft work • learning space where homework can be done and where the children receive help • for relaxing Echo offers a spacious kitchen,



	bar and common area
VOLUNTEER'S REQUIREMENTS	<ul style="list-style-type: none">• Capacity for teamwork• Motivation• Initiative-driven• Reflectiveness• Like working in an office
NUMBER OF ICYE VOLUNTEERS TO BE HOSTED IN PROJECT	1
HOST SITUATION	Host Family

Project Priority List

Name: _____

Host Country: _____

Age: _____

Exchange Period (6 or 12 months): _____

PROJECT AREAS/ Preferences

Please tick the boxes of the areas in which you would like to work

- With children/youth
- Working with disabled
- Sports
- Music/Arts
- Others, please specify: _____

- Manual skills
- Teaching

What are your interested when working for a social project?

Which of the example projects would you be interesting in working in?

Motivation Letter

